

# APPLICATION TO RENT

**ADULT APPLICANT** Each Applicant over the age of 18 must complete their own application form

How did you hear about us?(circle one) Property Sign    Flyer    Other \_\_\_\_\_

What date do you want to move in? \_\_\_\_/\_\_\_\_/\_\_\_\_

1) First, Middle, Last Name	Date of Birth	Social Security #
/ /	/ /	/ /
Phone (    ) -	Cell Phone (    ) -	

**ADDITIONAL ADULT OCCUPANTS** List other adults who will live with you

2) _____	Relationship to Applicant
3) _____	_____
4) _____	_____
5) _____	_____
6) _____	_____

**CHILDREN** List all children who will live with you

1) First, Middle, Last Name	Age
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____

**TOTAL # OF OCCUPANTS**

All Adults and Children

**EMPLOYMENT**

	Current Employment	Prior Employment
Employer	_____	_____
Address	_____	_____
Employer Phone	_____	_____
Job Title/Duties	_____	_____
Name of Supervisor	_____	_____
Dates of Employment	From: _____ To: _____	From: _____ To: _____
Income per month	\$ _____	\$ _____

**RESIDENCE**

	Current Residence	Previous Residence	Previous Residence
Street Address	_____	_____	_____
City, State Zip	_____	_____	_____
Dates of Stay	_____	_____	_____
Manager Phone #	_____	_____	_____
Reason for leaving	_____	_____	_____
Last rent paid	_____	_____	_____

**VEHICLES**

	Make	Model	Color	Year	License #
1)	_____	_____	_____	_____	_____
2)	_____	_____	_____	_____	_____
3)	_____	_____	_____	_____	_____
4)	_____	_____	_____	_____	_____

**CREDIT INFORMATION**

Name of Bank or Savings & Loan	Branch or Address	Balance	Account #
_____	_____	\$ _____	_____

Return completed form to 592 E. Baseline St.. San Bernardino, CA 92410 info@orcapm.com/fax#(877)562-0819/phone #(909)529-6722.

Your application must include recent pay stubs, ID, application fee, and this application form to be processed.

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## GENERAL INFORMATION

Do you smoke?	Yes	No
Do you have any pets?	Yes	No
Have you ever filed for bankruptcy?	Yes	No
Do you have any musical instruments?	Yes	No
Do you have any water-filled furniture?	Yes	No
Have you ever been convicted for selling, possessing, distributing, or manufacturing illegal drugs or convicted of any other crime?	Yes	No
Have you ever been evicted?	Yes	No

Please explain any "yes" answers to the above questions:

Please list any references including your current manager's phone #:

1)	_____	Phone ( ) -
2)	_____	Phone ( ) -
3)	_____	Phone ( ) -

Why are you leaving your current residence? \_\_\_\_\_

The applicant hereby applies to rent/lease apartment # \_\_\_\_\_ at \_\_\_\_\_ for \$ \_\_\_\_\_ per month, and upon owner's approval agrees to enter into a Rental Agreement and/or Lease and pay all rent and security deposits required before occupancy.

An application fee of \$ 35.00 is hereby submitted for the cost of processing this application, to obtain credit history and other background information.

**Applicant represents that all information given on this application is true and correct. Applicant hereby authorizes verification of all references and facts, including but not limited to current and previous landlords and employers, and personal references. Applicant hereby authorizes owner/agent to obtain Unlawful Detainer, Credit Reports, Telechecks, and/or criminal background reports. Applicant agrees to furnish additional credit and/or personal references upon request. Applicant understands that incomplete or incorrect information provided in the application may cause a delay in processing which may result in denial of tenancy. Applicant hereby waives any claim and releases from liability any person providing or obtaining said verification or additional information.**

Applicant: \_\_\_\_\_  
(signature required)

Date: \_\_\_\_\_

## **To process your application, include the following:**

- 1) This Application Form Completed for each Adult**
- 2) Identification - Driver's License, Social Security Card, and/or other ID**
- 3) Recent Pay Stubs or Proof of Income- At least the last 3 months**
- 4) Application Fee - Money Order only**